

Coolum Men's Shed

Community Hall

Front Door Replacement

PROJECT PLAN

4th February 2026



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1.0 PROJECT GOAL

The Coolum Men's Shed, and the adjacent Coolum Women's Shed are vital community hubs, offering spaces for skill-building, social connection, and support for local residents. However, recent issues with the Front Sliding Door to the Community Hall (*A separate building from the Coolum Men's Shed, but owned and maintained by them, for others*) has prevented some of the Community activities from taking place. The jammed door recently did not allow access for some Women's Shed activities, and they needed to relocate elsewhere to undertake those activities.

There is a need to replace the front sliding door to the Community Hall. This door has jammed on numerous occasions preventing access and use, despite the Mens Shed best efforts, the aluminium sliding header has been shaved down by several (mm) due to years of use. The whole frame and door are now beyond its use by date and needs replacing. Installed around 1970.

Interestingly, this building used to be the Original Cinema in Coolum Beach circa. 1954, and the many years of use, is the reason for its need for replacement.

The engagement of a locally sourced qualified contractor, to supply and install a replacement sliding door, will mitigate all of the concerns and stress, currently being experienced by members of this Community facility.

By enhancing Community Hall access at 26 Research Street, the aim is to ensure that these valuable spaces are maintained in a welcoming and accessible environment for everyone involved.

2.0 PROJECT SUMMARY

The Aluminium Sliding Door to the Community Hall at 26 Research Street, Coolum Beach has been problematic for some time, with numerous efforts to fix it, becoming difficult.

The Community Hall was a gift from the Local Council and was provided to the Coolum Men's Shed for community use. It was much appreciated and provides a valuable location for numerous group activities. It is in use 6 days per week and often on a seven-day booking cycle for community bookings.

The ongoing maintenance of the additional building has been supported by the Coolum Men's Shed since its installation many years ago. Recent security upgrades to the property, has drained available funds. There is a cleaning and maintenance project earmarked for the Community Hall, once the adjacent Stage 2 EDQ Industrial Estate Development is complete. This cleaning maintenance and repainting will be paid for by the Coolum Men's Shed.

The replacement of the aluminium sliding door was not anticipated in the general budget of the Men's Shed and has the potential to financially distress the organisation, where these costs were not predicted.

There is a substantial financial burden on the door replacement that requires external financial support to ensure that the community activities continue to take place in the Hall. The anticipated financial shortfall above the funding request being submitted, will be absorbed by the Coolum Men's Shed; however support is required to progress this work.

Financial backing is required to complete, with management of supply, removal of existing sliding door, environmentally sound recycling, installation and the builders works in conjunction, being provided by the Coolum Men's Shed at their cost.

2.1 Reasons for Proposing

This Project needs to happen, and is a genuine community need, to alleviate the stress and concern of members of both the Coolum Mens Shed and The Coolum Women's Shed. Some of the unfortunate events that the Women have been exposed to, with lock outs for their activities has been upsetting for them. Replacement of the Aluminium Sliding door would remove these issues.



**2.1.1 The Original Coolum Cinema (Circa. 1954) Now the Coolum Men's Shed Community Hall.
(A separate building owned and maintained by the Coolum Men's Shed)**



**2.1.2 Community Hall at 26 Research St. (Men and Women's Sheds)
Maintained by Coolum Men's Shed.**

2.2 Impact if not Approved

If the funding is not approved, the risks to members of the Coolum Women's Shed and the Coolum Men's Shed, will remain and further moderation tactics, will need to be considered.

Removal of the sliding door that is causing the problem, could be replaced by a plywood door that is secured by a chain and padlock to ensure adequate access.

3.0 TIMEFRAMES

The timeframes are somewhat fluid and intrinsically related to any funding allocation. The Aluminium Sliding Door Replacement project will take approximately 2-3 weeks to order, install and complete, with a local contractor and the Coolum Men's Shed is confident of this timing.

4.0 BENEFIT

The benefits from any investment would have major advantages to the Community Groups, who use these facilities.

- Local Youth Band, who practice on the premises
- Collum Women's Shed, who use the Community Hall and the adjacent Women's Shed at the rear of the Community Hall.
- Local Jazz band, affiliated to the Mens Shed. (Men and Women)
- Local Music Group, affiliated to the Mens Shed. (Men and Women)

5.0 FINANCIAL CONSIDERATIONS

5.1 Fundraising Plan

Fundraising has not been considered to date. The sum required, can really only be acquired through the generous grant systems, available from local governments.

5.2 Budget

EXPENDITURE

Possible Grant	\$3,000	\$3,000
Coolum Mens Shed (CMS) Contribution	\$795	\$795
Coolum Mens Shed Building Works	\$750	\$750
Coolum Mens Shed Project Management	\$250	\$250
TOTALS	\$4,795	\$4,795

6.0 MARKETING & ACKNOWLEDGEMENT

Coolum Mens Shed has had support over the years from various community sources and is most appreciative of these contributions. They are a lifeline for these types of projects

All successful grant funding is always communicated through our many community platforms and supporter advertising is prominent at The Men and Women's Shed, from previous supporters.

The intention is to request, if successful that the supporters logo be affixed to the front of the property to indicate our ongoing association and thank for help over the years.

7.0 RISK ASSESSMENT

Likelihood	Impact				
	Insignificant	Minor	Moderate	Major	Severe
Almost certain	Moderate	High	High	Extreme	Extreme
Likely	Moderate	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	Extreme
Unlikely	Low	Moderate	Moderate	Moderate	High
Rare	Low	Low	Moderate	Moderate	High

COOLUM MENS SHED RISK ANALYSIS AND STRATEGIES

Risk	Likelihood	Consequence	Mitigation Strategy
BUDGET OVERRUN	Moderate	Moderate	Clear confirmation of Scope and pricing, prior to commencement. Review quote with intent to look at savings, where possible.
PROJECT CREEP	Moderate	Moderate	Ensure that any potential variations are aligned to the scope and agreed, where applicable. Contingency sum, to be made available (Generally 10% in typical project)
TIME DELAYS	Moderate	Moderate	Time delays as likely with weather and resource issues. Check with contractor, prior to awarding, that resources and capacity, fit with project deadlines and delivery
COMMUNICATION FAILURE	Low	Low	Ensure that there is a single point of communication for the project, with a stand-in resource across the project, in event of sickness or absence.
MEMBER INJURY	Low	High	CMS to ensure that proper communication is delivered to its members and that a <u>SITE EXCLUSION IS CLEARLY OUTLINED</u> to all members, to eliminate any WHS issues.

8.0 RESOURCES

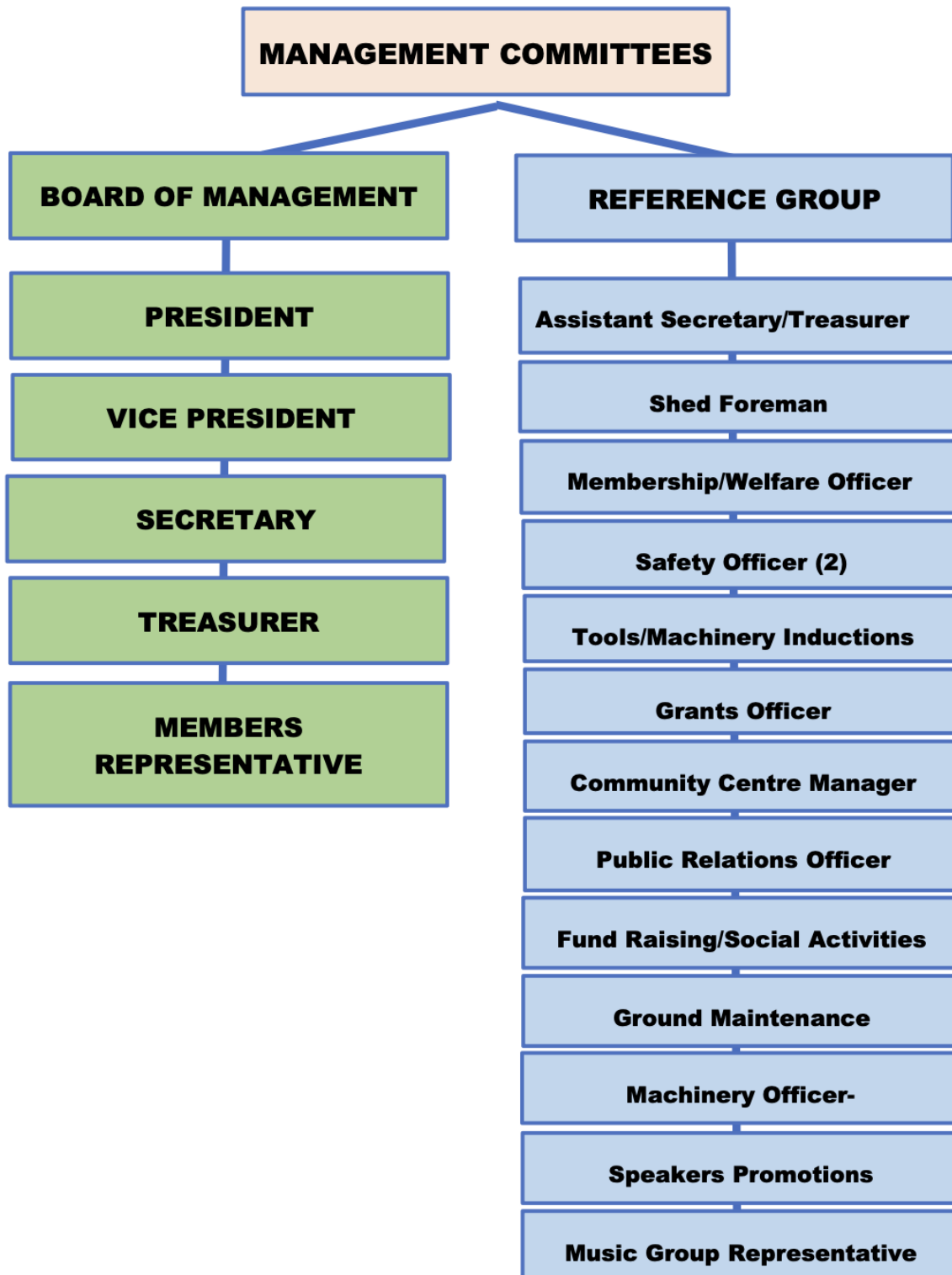
Coolum Mens Shed, is fortunate in having several members, who have extensive construction and Project Management (PM) skills.

Project Manger	Charles Thomson (CT)	40 years in Construction and PM
Assistant Project Manager	Russel Lunn (RL)	40 years in Construction and PM
Treasurer	Russel Lunn (RL)	CMS Treasurer

9.0 GOVERNANCE & MANAGEMENT

The Coolum Men's Shed has an internal hierarchy of responsibilities that govern the **Roles and Responsibilities** of the Shed. These structures dictate the roles of members and who is responsible for activities and any expenditure is guided by our **Delegations Manual**.

COOLUM MENS SHED STRUCTURE



10.0 GOVERNANCE & MANAGEMENT (Contd.)

The Coolum Men's Shed has an internal Communication, Welfare and Safety Unit, within our Reference Groups. All of these aspects would be activated after any successful funding for any project.

The following will be adhered to:

- Work Health & Safety Act 2011 Qld
- Building & Refurbishment approvals

The Coolum Mens Shed was constructed by the individuals, who are members of the Shed. This Infrastructure Project was complex and complicated. The outcome has been an outstanding Community project that benefitted a considerable number of people within the Coolum Beach and surrounding areas, who use these facilities. See embedded **CLICK ONLINK BELOW** for substantiation.

10.1 Example Of Mens Shed, Infrastructure Project

<https://www.coolummensshed.org/building-our-own-shed.html>

11.0 ACTION PLAN

Activity	Details	Start Date	End Date	Responsibility
Quotes from local providers	Quotation is in place and resources and capacity confirmed	4 Feb 2026	4 Feb 2026	CT/RL
Develop Project Plan	Standard Project Plan complete.	4 Feb 2026	4 Feb 2026	CT
Seek funding	Funding is requested and sufficient joint funding is set aside for the project, with a 10% contingency amount, to cover the delivery of the outcome.	4 Feb 2026	4 Feb 2026	Sponsor
Funding Approved	If Funding is approved, expected to start around January 2026	8 May 2026	8 May 2026	Sponsor
Engage contractor	CMS PM will engage with contractor, after a Pre-Contract Meeting and consultation on Scope clarity.	10 May 2026	10 May 2026	CT/RL
Keep club members updated on developments or changes	A clear communications Strategy each Friday, informs members of activities, events and updates on what affects their membership. The Project Plan and updates will be made available to them.	13 Jun 2026	13 Jun 2026	CT/RL
Official Opening	Once completed, photo opportunities and Facebook, website updates would be made available where requested.	10 Aug 2026	10 Aug 2026	CT/RL
Outcome Report for funding	If funding is made available, there will be completions and reporting, on the outcome. ACQUITAL.	10 Aug 2026	10 Aug 2026	CT/RL

12.0 SLIDING DOOR IMAGES



12.1 Community Hall at 26 Research St. (Men and Women's Sheds) Sliding Door Maintained by Coolum Men's Shed.



12.2 Community Hall at 26 Research St. (Men and Women's Sheds) Door Hardware Aged Condition of the Sliding Door Hardware.

The images below give some visual perspective of the access issues that are apparent at the Coolum Men's and Women's Sheds. Images show the aged condition of sliding door